

INSTRUCTIONS

- This certificate is applicable to Malaysians and foreign individuals above 18 years of age.
 - Please complete **ALL** sections of this form when applying for DIGISIGN ID BASIC or DIGISIGN ID ENHANCED digital certificates.
 - All payments are accepted without prejudice to any legal action.
 - This application shall only be valid if the identity verification is successful and the digital certificate is accepted by the subscriber.
 - Please enclose photocopies of the following (enclosed documents are non-returnable):
 - ONE (1)** of the followings:
 - Photocopy of NRIC (both sides)
 - Passport
 - TWO (2)** of the followings:
 - Valid Driver's License;
 - Birth Certificate;
 - Latest income tax return form (Form J)
 - Certificate of Adoption
 - Recent drivers license size (25mm x 32mm) colour photograph (for smart cards if applicable)
- Referral letter from current employer;
 - 2 credit card bills from different providers;
 - 2 bank statements from 2 different banks;
 - Any documentation deemed fit by DIGICERT/RA.

CUSTOMER INFORMATION (Please complete your details in capital letters)

Applicant's name (Mr./ Ms./ Mrs./ Dr.) _____
(as in NRIC/ Passport) _____

_____ NRIC / Passport # _____

Date of Birth ____ / ____ / ____ (dd/mm/yyyy) Nationality _____

Organisation Name & Address _____
(Address preferred for Certificate Token and PIN Mailer delivery purposes)

Organisation Unit/ ROC # _____

Tel (O) _____ - _____ Tel (H/P) _____ - _____

Email Address _____
(Not applicable for free web based e-mail e.g. yahoo, hotmail and etc)

ITEMS SELECTED (Please tick (✓) the followings where applicable)

- Certificate Type Basic Enhanced Validity ____ Years Certificate Fees RM _____
- Certificate Storage Token Smart Card (SC) USB Security Device Compact Disk Floppy disk
- Additional items SC Reader(Serial) SC Reader(USB) Client Interface Software
- Others: _____

MODE OF PAYMENT (Please select your preferred mode of payment)

- Corporate Purchase Individual Purchase
- Cheque (for companies only) Cheque Number: _____ Name of Bank: _____
- Cash Postal Order # _____ Others Document # _____

DECLARATION

I declare the following to hold for the subscriber that the subscriber certifies that all the above information is true and valid to the best of its knowledge and hereby grants DIGICERT or its appointed Registration Authorities (RA) permission to verify the information from whatever sources DIGICERT or its appointed RA considers appropriate with the understanding that DIGICERT or its appointed RA is bound by the Digital Signature Act 1997 and Digital Signature Regulations 1998 not to release such information unless required to do so by law or by an authority of higher order.
Further, I represent the following to all that reasonably rely on the information contained in the certificate that I:-
(a) hold all authority legally required to apply for issuance of a certificate naming on behalf of the subscriber; and
(b) has authority to sign digitally on behalf of the subscriber, and, if that authority is limited in any way, adequate safeguards exist to prevent a digital signature exceeding the bounds of the authority.
Further, I agree to be bound by the Terms and Conditions as printed overleaf or any amendments made thereto and I declare that I have notice of all that is contained in the Notice of Acceptance as printed overleaf.

Applicant's signature: _____ Date: _____

FOR INTERNAL USE ONLY

- Application Type: New Renewal Replacement Project _____
- Checklist: Completed application form Fully paid subscription fee All photocopies of identity documents

Cert. Serial # _____, _____ Expiry Date _____ SC/ USB Security Device # _____

Processed by: _____ Approved by: _____

(Registration Personnel) Name: _____ (Registration Officer) Name: _____

Request: ID _____ Date of Issuance: _____

Name of Registration Authority (RA): _____

TERMS AND CONDITIONS

You must read the following Terms and Conditions carefully before applying for, accepting or using a Digital Certificate. If you do not agree to these Terms and Conditions, do not apply for, accept, or use the Digital Certificate. By agreeing to these Terms and Conditions, you are entering into an agreement with DIGICERT SDN. BHD (hereinafter referred to as "the Subscriber Agreement"). This Subscriber Agreement will become effective on the date you submit the certificate application to DIGICERT. By entering into and submitting this Subscriber Agreement (and certificate application) you are requesting that DIGICERT issue a Digital Certificate to you. You must understand fully the information provided by DIGICERT and must be familiar with the following terms:

▪ DIGITAL SIGNATURE & CERTIFICATE

Technology related information regarding digital signature and certificate is available on DIGICERT's website at <http://www.digicert.com.my>

▪ DIGITAL SIGNATURE ACT 1997 & DIGITAL SIGNATURE REGULATIONS 1998

Information regarding digital signature legislation can be obtained from DIGICERT's website at <http://www.digicert.com.my>

▪ CERTIFICATION PRACTICE STATEMENT (CPS)

DIGICERT's Public Certification Services are governed by the DIGICERT CPS. You agree to use the Digital Certificate and any related CA services only in accordance with the CPS. It is published on the Internet in the DIGICERT repository at <http://www.digicert.com.my/CPS> and is available via E-mail from: CPS-request@digicert.com.my.

▪ RIGHTS, DUTIES & LIABILITIES OF DIGICERT

DIGICERT provides limited warranties, disclaims all other warranties, including warranties of merchantability or fitness for a particular purpose, limits liability and excludes all liability for incidental, consequential, and punitive damages as stated in the CPS.

All the information provided by the Subscriber in this application form will be kept confidential and will not be disclosed to any third party unless:

- It is permitted by written law to be used for other purposes; or
- The person affected has given that person's written consent for the data to be used for other purposes

▪ RIGHTS, DUTIES & LIABILITIES OF THE SUBSCRIBER

You demonstrate your knowledge and acceptance of the terms of this subscriber agreement by either

- Submitting this application for a Digital Certificate, or
- Using the Digital Certificate, whichever occurs first

NOTICE OF ACCEPTANCE

The following information will be incorporated in your DIGISIGN ID BASIC / DIGISIGN ID ENHANCED digital certificate:

- a statement stating that the type of certificate is in accordance with the regulation;
- the serial number of the certificate;
- * the name of the subscriber;
- * the distinguished name of the subscriber;
- the public key corresponding to the private key;
- an identifier of the algorithms with which the subscriber's public key is intended to be used;
- * validity period of the certificates;
- the distinguished name of DIGICERT;
- an identifier of the algorithm(s) used to sign the certificate;
- a statement indicating the location DIGICERT's CPS, the method or procedure by which it may be retrieved, its form and structure, its authorship and its date

The items asterisked (*) above will be stated as per the information you have submitted in your application form.

Other information required by the Digital Signature Regulations 1998 (Regulation 38) but not listed above shall be incorporated by reference to DIGICERT's CPS.

By accepting this certificate, I hereby declare that:

- a) the subscriber rightfully holds the private key corresponding to the public key listed in the certificate;
- b) all representations made to DIGICERT or its Registration Authorities to information listed in the certificate are true;
- c) all material representations made to DIGICERT or its Registration Authorities or made in the certificate and not confirmed by DIGICERT or its Registration Authorities (RA) in issuing the certificate are true;
- d) acknowledge that the Class 2 certificate may only be used subject to the terms specified in DIGICERT's CPS;
- e) the subscriber agrees to assume duty to exercise reasonable care on protection and maintenance of the private key ;
- f) the subscriber undertakes to indemnify DIGICERT for any loss or damage caused by issuance or publication of the certificate in reliance on:
 - a false and material misrepresentation of fact by the subscriber;
 - the failure by the subscriber to disclose a material fact,

if the representation or failure to disclose was made either with intent to deceive the Licensed Certification Authority or a person relying on the certificate, or with negligence.